

HBI 2008 pg
262
but not in back



D.A. Varnado Store Museum

P.O. Box 184, c/o Washington Area Museum Foundation (936 Pearl Street), Franklinton, LA 70438
985-795-0680 FAX 985-795-0480 varnadostoremuseum@franklinton.net
www.varnadostoremuseum.org

December 31, 2008

The Honorable John Kennedy, State Treasurer
State of Louisiana
P.O. Box 44154
Baton Rouge, LA 70804

Attn: Fiscal Control

Re: Six-month report of Act 18 Appropriation Expenditures

Dear Treasurer Kennedy,

We thank you for granting an extension to December 31, 2008. We are now making our final report and are glad to be able to state that our project goals for this phase of our plans have been completed.

Our first goal was to upgrade our office equipment and that has been in place for several months now and is working well. We no longer have to fear losing valuable records because of an overloaded computer.

Our second goal was to have new brochures printed and do some advertising for the Museum. Our new brochures were printed and are up-to-date and more attractive. We paid to have them distributed by LTPA to all welcome and tourist information centers in the state. We were also able to pay to participate in the LA Newspaper Program through LTPA for our ad regarding the annual Festival of Trees fund-raiser to be in papers throughout the state. Earlier we had our name highlighted in the telephone book and bought an ad in a nearby MS county newspaper.

With regard to our third goal of building repairs and window tinting, the ceiling in the large room upstairs was finally repaired and then painted. The defective light in the exhibit space was repaired and the door handle replaced and a dead bolt added. The new handicapped ramp which was completed at the time of our last report is functioning very well. The front display windows have now been tinted so that we will no longer need to be concerned about the fading of items displayed there. This should also help with our regulating the temperature in that area. A small window in the office area on the sunny side of the building was included in the tinting.

~~We have plans to proceed with repairs upstairs and have~~
called our next step phase 3. As we have funds available we will continue our goal of making the upstairs more useable and accessible, hopefully, to the public one day. As our museum is not included in our town or parish budgets, we greatly appreciate and need the state appropriations to continue to promote and preserve the cultural heritage of our area and maintain our historic building. Thank you. The required forms are enclosed. Please contact Terry Seal at 985 839-3279 or 985 795-0680 for any further information.

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LEGISLATIVE AUDITOR
2009 JAN -5 AM 11:22

Act 18 of 2007 -- Stat. Dedication

Budget and Expenditure Reporting Form for WAMF—Varnado Store Museum—Office Maintenance, Advertising, and Building Repairs.
(entity's legal name and project) For the period July 1, 2007 to July, 2008 (estimated date of completion of the project. Must be completed by June 30, 2008.)

Budget	Actual Exp.	Actual Exp.	Actual Exp.
(see note below)	07-01-07 to	01-01-08 to	07-01-08 to
	12-31-07	06-30-08	12-31-08

By request change to Dec 31, 2008 for completion

Appropriation from State Treasury \$10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
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Use of the Appropriation:	\$	\$	\$
Salaries (2)	\$	\$	\$

Related benefits	\$	\$	\$
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Travel	\$	\$	\$
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Operating services:	\$	\$	\$
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Advertising	\$1,250.00	\$ 535.00	\$ 425.90	\$ 625.00
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Printing	\$2,140.00		\$ 1605.00	
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Maintenance of Equipments	\$	\$	\$	\$
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Maintenance of office	\$2,500.00		\$ 1859.00	
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Rentals	\$	\$	\$	\$
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Dues & Subscriptions	\$	\$	\$	\$
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Telephones	\$	\$	\$	\$
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Postage	\$	\$	\$	\$
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Utilities	\$	\$	\$	\$
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Other	\$	\$	\$	\$
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Office Supplies	\$800.00	\$	\$	\$ 20.60
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Professional services (2)	\$	\$	\$	\$
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Other charges (2)	\$	\$	\$	\$
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Acquisitions & Major Repairs	\$3,310.00	\$	\$ 787.65	\$ 3795.31
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Total use of the Appropriation	\$10,000.00	\$	\$	\$ 12,008.00
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Show only dollar amount to be received from State Treasury. Budget revisions MUST be submitted to the Treasury for approval prior to the expenditure of funds.

(1) Use a separate attachment for each State Fiscal Year's appropriation (even if funds are used for the same project).
(2) Provide detail actual expenditure information on Attachment 2-Supplement for this item.

Budget Prepared by: <u>Jerry Deal</u>	Date: <u>10-1-07</u>	12/31/07 Exp. Rept. Prepared by: <u>Jerry Deal</u>	Date: <u>1-3-08</u>
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06/30/08 Exp. Rept. Prepared by: <u>Jerry Deal</u>	Date: <u>7-7-08</u>	12/31/08 Exp. Rept. Prepared by: <u>Jerry Deal</u>	Date: <u>1-2-09</u>
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COMPLETE AND ATTACH WHEN REPORTING EXPENDITURES

Legal name of Entity WAMF - Varnado Store Museum

Act 18 of 2007

Measures of performance completed as of: 12-31-08
(end date of reporting period)

1. Upgrade of Office Equipment
(Name of measure of performance).

Portion completed: 100%
(a number or percentage)

2. Printing brochures & Advertising
(Name of measure of performance).

Portion completed: 100%
(a number or percentage)

3. Window Tinting & Building Repairs
(Name of measure of performance).

Portion completed: 100%
(a number or percentage)